

## CITY OF GRAND FORKS

**POLICY TITLE:** Volunteer of the City                      **POLICY NO:** 204

**EFFECTIVE DATE:** August 17, 2009    **SUPERSEDES:**

**APPROVAL:** Council                      **PAGE:** 1 of 1

**POLICY:**

Council may give recognition to a volunteer or a group of volunteers for service above and beyond of those generally performed in the Community.

**PROCEDURE:**

When Council is giving consideration to the recognition to an individual or group, it shall make its deliberations “in camera” and when a decision to give recognition has been made, it shall then be announced by the Mayor at the Annual Community Volunteer Recognition Evening.

Further, when giving consideration to recognizing a special volunteer, Council may consider the following criteria:

- the individual or group should be honoured for its volunteer work in the City of Grand Forks or for volunteer work that has had an impact on the City of Grand Forks
- the individual or group should not have been paid or received any form of financial remuneration for the work or activity for which the volunteer is being considered
- The individual or group should have made a significant commitment to the community to be considered for the recognition.
- There is substantial support from the Community through letters of recommendations outlining the volunteerism history and the impact on the community.
- A special volunteer recognition may be given after the passing of the individual.
- Prior to giving any recognition of volunteer of the year, the City must call for nominations publicly in a Regular Council meeting and through the City’s Newsletter.

**CITY OF GRAND FORKS**

**EXCEPTIONAL VOLUNTEER SERVICE**

**NOMINATION FORM**

PERSON /OR GROUP BEING NOMINATED (Please print clearly)\_\_\_\_\_

\_\_\_\_\_

SHORT BIOGRAPHY OF THEIR VOLUNTEER SERVICES (which will be read that evening):

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ARE THEY, HE, SHE ABLE TO ATTEND THE VOLUNTEER EVENING? \_\_\_\_\_

\_\_\_\_\_

YOUR NAME OR GROUP: \_\_\_\_\_

PLEASE PROVIDE A PHONE NUMBER OR EMAIL ADDRESS THAT WE MAY CONTACT IN EVENT  
THAT YOUR NOMINATION IS ACCEPTED AS ONE OF THE AWARDS FOR THIS YEAR: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**All Nominations need to be submitted to City Hall by August 26<sup>th</sup>, 2011**